

## SITE MANAGERS

GARENNE SHOPFITTING IS SEEKING SITE MANAGERS TO JOIN OUR OPERATIONS TEAM.

Our Site Managers have the responsibility for the supervision of our projects throughout mainland UK. The Site Manager is the keystone for our company on site and is responsible for ensuring that each project is delivered to the highest quality finish in a cost-effective and timely manner.

### ROLE AND KEY DETAILS

Responsible to: The Contracts Manager

Responsible for: The site in general but primarily Employees, Sub-Contractors and Visitors.

Working hours: To be confirmed.

Wage level: Competitive salary and remuneration package tailored to the successful candidate.

### Essential Qualifications:

The post holder must have a current, full clean driving licence.

An appropriate Construction Skills Certificate Scheme (CSCS card)

SSTS or SMSTS qualification

First Aid training advantageous

Additional qualifications can be gained through the business as required.

### Essential Experience:

With a carpentry background the post holder must have a minimum of 2 year's previous experience in the Interior Fit-out environment and must have a minimum of 2 year's previous supervisory / management experience.

### JOB SUMMARY / KEY TASKS

- Responsibility for the management of all works on customer sites
- Ensuring that all health & safety requirements are adhered to whilst maintaining a high standard of housekeeping by ensuring that all areas of the site are kept clean and tidy at all times.
- Ensuring that all projects reach completion within customer deadlines with minimal snagging
- Ensuring that all quality is kept to a high standard to exceed client expectation
- Ensuring cost efficiency at all times
- Identify materials and equipment that may be required & liaise with the Contracts Team
- Ensuring the appropriate and timely management and disposal of all waste from any site
- A site diary must be kept up-to-date for submission at the end of each contract
- Ensure that all personnel are signed in and out of sites at all times
- Carry out toolbox talks & Inductions as and when required
- Issue permits to work
- Overseeing effective communications between site teams, architects, designers, customers and suppliers (in doing so building relationships)
- Any other duties conducive to the effective operation of the post which the Company deem to be within the post holder's competence and operational requirements of the business may dictate that overtime may be required from time to time.
- Must be prepared to work nationwide
- To participate and support all Company initiatives with compliance of procedures and requirements
- To find out more about the role or to submit your CV email [alison.bray@garenneshopfitting.co.uk](mailto:alison.bray@garenneshopfitting.co.uk)